

Procedure to be Adopted When the Master is Continuing in Office for a 2nd Year

The Master must have been re-elected at the previous meeting.

- 1) Open in the first Degree.
- 2) Minutes
- 3) Installed Masters to act as SW, JW & Inner Guard
- 4) Line up officers in the North to thank them, Collars to IPM who continues to wear his collar (he is not an Officer).
- 5) EA's out and open in the Second degree
- 6) FC's out and open in the Third Degree
- 7) WM announces the next item on the agenda
- 8) IPM says 'Brethren, I now for the first, second & third time proclaim Bro WM of the Lodge, Number.....in the register of the Untied Grand Lodge of England until the next regular period of election within the lodge and until a successor shall have been duly elected and installed in his stead'. (No Greetings).
- 9) Official Provincial Grand Officer congratulates WM at this point.
- 10) IPM says, 'I now present to you the working tools of a MM which have been explained to you on a previous occasion'.
- 11) Lodge is resumed in the second degree
- 12) FC's admitted
- 13) IPM presents working tools of FC, see Item 10
- 14) Lodge resumed in the first degree
- 15) EA admitted
- 16) IPM presents working tools of an EA, see item 10
- 17) IPM says, 'You will now appoint and invest your officers'.

From this point on the meeting is as for a new WM except that there is no Address to the Master or Address to the Wardens, unless one or both Wardens has been changed, and no PM's jewel is presented.

The Warrant, Book of Constitutions and the By-Laws, being already in possession of the Master there is need to present them to him again.